



Business Services Manager

About TIA

Tourism Industry Aotearoa (TIA) is the only independent association that represents all sectors of New Zealand's large and diverse tourism industry. We are vocal supporters of our industry, working to ensure tourism gets the recognition it deserves as a vital contributor to the country's economy and social health.

The Business Services team is responsible for the financial management of TIA, administration, systems support and membership management. The primary objective of the team is to provide services that ensure the effective and efficient operation of TIA's business operations, including servicing Members, the Board, the Trust, and client organisations.

The opportunity

The successful candidate will be a chartered accountant or have extensive accounting experience. We are looking for someone to manage the commercial risk inherent in the Association's activities and ensure the continued financial viability of TIA through sound fiscal management.

You will have a thorough understanding of technology systems and be able to assist us to maximise the potential of the new technology system we have implemented. A proven track record of making good decisions through a combination of analysis, experience and judgement is required. You will be required to work collaboratively as part of the TIA Senior Management Team and actively contribute to TIA's business strategy and action plans.

Strong innovative thinking and the ability to problem solve will be essential in the role, as will the ability to manage others. We seek applications from candidates with a great work ethic who can bring enthusiasm, passion and sense of humour to the role. A working knowledge of the tourism industry and relevant stakeholders would be an advantage.

All applicants must meet the legal requirements to work in New Zealand.

To apply

[Click here](#) for a Job Description. To apply, please send your CV and covering letter to natalie.henry@tia.org.nz

Applications close 5pm Sunday 29 April 2018.